



March 18, 2025

VACANCY: **ELEMENTARY ASSISTANT PRINCIPAL**
207 DAYS PER YEAR

LOCATION: HINDLEY SCHOOL

EFFECTIVE: August 2025

REQUIREMENTS:

- Connecticut certification as an Intermediate Administrator (Endorsement 092)
- Demonstrated successful teaching and leadership experience
- Knowledge of effective teaching techniques and instructional practices that result in quality learning for all students
- Strong written and oral communication skills
- Excellent interpersonal skills and an ability to work collaboratively with others
- Such additions or alternatives to the above qualifications as may be appropriate and acceptable to the Superintendent

REPORTS TO: Building Principal

TERMS OF EMPLOYMENT: Per the Collective Bargaining Agreement between the Darien Administrators' Association and the Darien Board of Education

APPLICATION PROCESS:

Internal candidates (current employees of the Darien Public Schools) must submit an internal application via Applitrack, including a current resume and cover letter addressed to Marjorie Cion, Director of Human Resources. www.darienps.org, District Information, Departments, Human Resources, Employment Opportunities.

External applicants must submit an electronic application via Applitrack: www.darienps.org, District Information, Departments, Human Resources, Employment Opportunities. Supporting documentation, such as a cover letter, resume, administrator and teaching certificates, transcripts, and letters of recommendation, must be uploaded to the electronic application. Paper and emailed application materials will not be accepted.

Applications will be reviewed as they are received. Posting will close at the close of business on April 21, 2025.

NONDISCRIMINATION STATEMENT

Darien Public Schools is committed to a policy of equal opportunity/affirmative action for all qualified persons and equal access to Boy Scouts of America and other designated youth groups. Darien Public Schools does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Darien Public Schools does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding Darien Public Schools **nondiscrimination** policies should be directed to: **Marjorie B. Cion**, Director of Human Resources, mcion@darienps.org, 203-656-7400, Board of Education Offices, 35 Leroy Avenue, Darien, CT 06820.